FOR THE LONDON ORATORY SCHOOL

This is not part of the instruction to your Bank or Building Society.

One form should be completed for each pupil at the school. Please give the name and form of your son or daughter below.

Name: _____

Form: _____

Please complete the whole form using a ball point pen and either return it to your son or daughter's form teacher or post it to:

The Finance Office
The London Oratory School
Seagrave Road
London
SW6 1RX

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager — Bank/Building Society

Address

Postcode

Reference

Instruction to your Bank or Building Society to pay by Direct Debit

Originator's Identification Number

8	3	8	5	9	1

FOR THE LONDON ORATORY SCHOOL

This is not part of the instruction to your Bank or Building Society.

Please indicate, by ticking the appropriate box, which of the following you would like to pay by direct debit. Before any payments are taken you will be given due notice of the exact amounts and dates.

- ☐ Lunch Money
- ☐ Music Fees *(if applicable)*
- ☐ Magazine Money

Which day would you like direct debits to be taken?

1st of the month ☐ 16th of the month ☐

Instruction to your Bank or Building Society

Please pay The London Oratory School Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The London Oratory School and, if so, details will be passed electronically to my Bank/Building Society.

Signatures

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

DDI1

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change The London Oratory School will notify you ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made by The London Oratory School or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.